

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 28, 2011 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on March 28, 2011 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**
(Recording Part 1)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Bob Pederson
Greg Banks	Angie Homola	Helen Price Johnson
Robert Bishop – <i>Excused</i>	Betty Kemp	Dan Sherk – <i>Excused</i>
Mark Brown	Tim Lawrence	Bob Thomas
Sheilah Crider – <i>Excused</i>	Elaine Marlow	Debra Van Pelt - <i>Excused</i>
Kelly Emerson	Mike Merringer	
Mary Engle	Ana Maria Nunez	
Jackie Henderson	Bill Oakes	

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, other topics of interest included:

IT News

- Ms. Marlow introduced Bob Thomas who was selected as IT Technical Lead following a thorough selection process.
- Ms. Vaughn presented a short power point presentation that explained the new *NEWS* County phone line option that is reachable by calling extension 6397 (*NEWS*). The phone line will provide immediate information on anything that may affect the ability of people to use their computer or phone systems.

Budget

Ms. Marlow presented the 2011 Budget Calendar:

- June 2 – distribution of budget worksheets
- July 2 – submit budgets to Budget Director
- Week of August 2 – proposed budget to BOCC
- Late August/early September - BOCC will meet with departments as needed
- October 3 - budget public hearing target date

Sheriff

The Drug Take Back Program is once again scheduled for April 30. The Sheriff will man the effort 10:00-2:00 at the Freeland precinct.

Roundtable adjourned at 11:53 a.m. The next Roundtable is scheduled for April 25, 2011 at 11:00 a.m.

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The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

(Recording Part 2 @ :35)

Action:

By unanimous motion (3-0) the Board approved the agenda as presented.

PUBLIC INPUT OR COMMENTS *(Recording Part 2 @ :53)*

Nels Kelstrom believes there may be a conflict of interest for Commissioner Emerson concerning certain issues before the Board.

Rufus Rose responded to Mr. Kelstrom's comments.

(Recording Part 2 @ 9:18)

The Chair added her remarks to public comment.

(Recording Part 2 @ 10:01)

Request by the Clerk of the Board to pull from the agenda Item 10, *Local Agency Agreement Federal Aid Project Prospectus – Washington State Department of Transportation* because the contract was not reviewed by the Prosecuting Attorney (contract is over \$5,000).

(Recording Part 2 @ 11:14)

Action:

By unanimous motion (3-0) the Board approved pulling Item 10 pending contract review.

CONSENT AGENDA *(Recording Part 2 @ 11:35)*

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda as amended:

Pre-audited bills: \$503,180.85
Vouchers: \$231,783.28
Electronic funds transfers: \$410.76
Payroll: \$496,556.17
Minutes: None

Human Resources – Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Planning	025/11	Admin. Assistant Land Use Review	1713.00	Replacement	03/28/11
Public Works	026/11	Emergency Mgmt Coordinator	1304.00	Replacement	03/28/11

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Human Services

Contract Amendment with Washington Department of Social and Health Services, Division of Behavioral Health and Recovery. The amendment forwards allowable funds from Year 1 to Year 2 in Federal and State categories and adds a Title XIX line, swapping state for federal Title XIX money. No increase or decrease in contract amount. Amendment No. 0963-68036-04 (RM-HS-11-0083)

Public Health

- Contract Amendment with WA Department of Health – Consolidated Contract. Amendment adds \$4,251 to the HIV & Adult Viral Hepatitis Prevention Program and adds \$1,600 to the WIC Nutrition & Support Program. Contract No. C14949, Amendment No. 29; Contract Amount: \$3,856,070, Amendment Amount: \$5,851 (RM-HLTH-11-0052)
- Contract with Whidbey Watershed Stewards – Salmon Recovery Education & Outreach. Contract to assist IC in completing education, outreach & habitat protection tasks related to the Salmon Recovery Program Grant. Contract No. HD-03-11; Contract Amount: \$14,880 (RM-HLTH-11-0076)

Public Works - County Roads

- County Road Administration Board Annual Reports (CRAB) – Traffic Law Enforcement Certification 2010, Fish Passage Barrier Removal Certification 2010, Annual Certification 2010
- Resolution C-35-11/R-17-11 In the Matter of Amending Island County's Six-Year Transportation Improvement Program for the Years 2011 – 2016
- Local Agency Federal Aid Project Prospectus – Washington State Department of Transportation; Island Sub-region RTPO Signage Program: Phase 1; Improvement of signage along the main corridors of Whidbey Island

Public Works - Solid Waste

Consultant Agreement – Earth Science Strategies Consulting, Inc.; On-Call Consultant for Environmental and Hydrogeology; \$125,000.00; Expiration December 31, 2015 (PW-1120-015) (RM-PW-11-0070)

WSU Extension

Waiver of Competitive Solicitation (ICC 2.29.030(b)(12)) for Contract with Pat Cole Wildlands Management for control and eradication of Spartina

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

[Items 14, 15, and 16 from the Chair's Agenda are added to the Regular Agenda]

Public Works

Resolution C- 29-11/R-15-11 – In the Matter of Authorizing Call for Bids for West Beach Road Widening; CRP 11-02, Work Order No. 400 (tabled from March 21 meeting).

Staff briefing and discussion (*Recording Part 2 @ 16:20*)

Action and comment (*Recording Part 2 @ 24:10*)

By unanimous motion (3-0) the Board adopted Resolution C-29-11/R-15-11 In the Matter of Authorizing Call for Bids for West Beach Road Widening.

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Planning & Community Development

Schedule Public Hearing: DRA 016/11 – Transmittal of Planning Commission recommendation: Ordinance C-36-11 [PLG-002-11], An amendment to the Island County Code, amending Chapters 16.19 and 11.02, to clarify the appeal process for Clearing and Grading Permits. Date and time: April 18, 2011 at 10:20 a.m.

Staff briefing (Recording Part 2 @ 25:35)

Action (Recording Part 2 @ 26:25)

By unanimous motion (3-0) the Board scheduled for public hearing DRA 016/11. Public Hearing April 18, 2011 at 10:20 a.m.

Schedule Public Hearing: DRA 021/11 – Transmittal of Planning Commission recommendation: Ordinance C-37-11 [PLG-008-11], An amendment to the Island County Code, amending Section 16.08.060, to eliminate a conflicting duty between the Planning Commission and Hearing Examiner. Date and time: April 18, 2011 at 10:20 a.m.

Staff briefing (Recording Part 2 @ 27:20)

Action (Recording Part 2 @ 27:46)

By unanimous motion (3-0) the Board scheduled for public hearing DRA 021/11. Public Hearing April 18, 2011 at 10:20 a.m.

Schedule Public Hearing: Ordinance C-38-11 [PLG-013-11] In the Matter of Amending the Official Zoning Atlas for Island County, to show the revised boundary for the Oak Harbor Urban Growth Area to implement CPA 155/04. Date and time: April 11, 2011 at 10:20 a.m.

Staff briefing (Recording Part 2 @ 28:44)

Action (Recording Part 2 @ 29:56)

By unanimous motion (3-0) the Board scheduled for public hearing DRA 021/11. Public Hearing April 18, 2011 at 10:20 a.m.

PUBLIC HEARINGS

[A Public Hearing will begin no sooner than the time shown.]

None scheduled

COMMISSIONERS COMMENTS & ANNOUNCEMENTS

The Board engaged in dialogue on a variety of subjects, including:

(Recording Part 2 @ 30:33)

- Snohomish County Conservation District event
- WTC effort to change rules concerning fuel surcharges (*Commissioner Emerson shared a letter she wrote in support of the Whidbey Seatac Shuttle*)
- HB 1953 that would allow flexibility in the use of Real Estate Excise Taxes through 2016
- Mukilteo dock early re-opening
- Washington State Association of Counties Ferry Committee watch of ferry legislation (*Commissioner Price Johnson shared a letter on behalf of the Committee*)
- Washington Counties Risk Pool

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- Follow-on meetings with the public about the NACo conference and meeting with Chief of Naval Operations
- EDC Board Meeting
- Commissioner schedules
- Board meeting minutes

Discussion (*Recording Part 2 @ 46:42*)

- **Action (*Recording Part 2 @ 53:56*)**
By unanimous motion (3-0) the Board agreed to the form of minutes presented by staff for Regular Sessions on Mondays.
- **Action (*Recording Part 2 @ 55:55*)**
By unanimous motion (3-0) the Board agreed to the form of minutes presented by staff for Work Sessions on Wednesdays.
- Review of calendars

There being no further business to come before the Board the meeting adjourned at 3:02 p.m.
The Board will meet next in Regular Session on April 4, 2011 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board